



Ambassadors In Motion

New Jersey Bicycle and Pedestrian Resource Center

33 Livingston Avenue, 4th Fl.
 New Brunswick, NJ 08901
 p: (848) 932-2899 f: (732) 932-3714
 e: bikeped@ejb.rutgers.edu
 www.njbikeped.org

Event _____ Date of Event _____

Address _____ Police District # _____

City _____ State _____ ZIP _____

Start Time _____ End Time _____ Rain Date _____

What goals or messages does your event wish to communicate? _____

Have you done this event before? Yes No If yes, did you issue a press release for this event? Yes No

How did you learn about us? _____

Ambassadors should focus on:

child/adult bicycle safety pedestrian safety helmet fitting rail crossing safety

trail safety motorists share the road with bikers bus rack demonstration

Ambassadors are requested to do: display presentation: _____ minutes news media interview

Have people been encouraged to bring their bicycles to the event? Yes No **What non-English languages will people speak at this event?** _____

PRIMARY CONTACT INFORMATION		ON-SITE CONTACT FOR EVENT	
Organization		Organization	
Name		Name	
Phone		Phone	
Address		Address	
City	Fax	City	Fax
E-mail		E-mail	

Ages attending: 1-5 6-8 9-11 12-17 18-24 25-30 31-65 66+

If this is a children's event, how will they arrive? _____

Others attending:

Gov't Officials No Yes Who: _____

Police Units No Yes Who: _____

News Media No Yes Who: _____

Sponsors No Yes Who: _____

Other: _____

EVENT REQUEST FORM

SITE: indoor outdoor If outdoor: on grass under tent paved surface other _____

You will supply the Ambassadors: a table chairs other no equipment

Location for booth if assigned one: _____ (Please attach map if possible)

Additional information: _____

Ambassador Date received: _____ Date confirmed: _____ By whom: _____

Office use only: community event Ambassador event city event rail crossing school park trail