

**BOROUGH OF SEA BRIGHT  
MONMOUTH COUNTY, NEW JERSEY**  
www:seabrightnj.org

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November 20, 2013

New Jersey Department of Transportation  
Attn: Tim Greeley, Complete Streets  
1035 Parkway Avenue  
PO Box 600  
E & O Building  
Trenton, New Jersey 08625

**Re: Establish & Adopt Complete Streets Policy  
Borough of Sea Bright  
Monmouth County, New Jersey**

Dear Mr. Greeley:

On behalf of the Borough of Sea Bright, attached please find the following documents:

1. Resolution No. 208-2013 Establish and Adopt Complete Streets Policy
2. NJDOT Complete Streets Checklist
3. Concept Development Checklist

I trust that the enclosed documents are sufficient for your review and approval. If you require any additional information, please contact me.

Very truly yours,



Deborah J. Smith  
Acting Deputy Clerk

Enclosures

Cc: Monmouth County Board of Chosen Freeholders

**RESOLUTION No.208-2013**

**ESTABLISH AND ADOPT  
COMPLETE STREETS POLICY**

Councilmember Bills introduced and offered for adoption the following Resolution;  
seconded by Councilmember Kelly

**WHEREAS**, a Complete Street is defined as a means to provide safe access for all users by designing and operating a comprehensive, integrated, connected, multi-modal network of transportation options; and

**WHEREAS**, the benefits of Complete Streets include improving safety for pedestrians, bicyclists, children, older citizens, non-drivers and mobility challenged as well as those that cannot afford a car or choose to live car free; providing connections to bicycling and walking trip generators such as employment, education, residential, recreation, retail centers and public facilities, promoting healthy lifestyles; creating more livable communities, reducing traffic congestion and reliance on carbon fuels thereby reducing greenhouse gas emissions and saving money by incorporating sidewalks, bike lanes, safe crossings and transit amenities into the initial design of a project, thus sparing the expense of retrofits later; and

**WHEREAS**, the Borough of Sea Bright wishes to implement a Complete Streets Policy through the planning, design, construction, maintenance and operation of new and retrofit transportation facilities enabling safe access and mobility of pedestrians, bicyclists, transit users of all ages and abilities; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Sea Bright adopts the following Complete Streets Policy with the following goals and objectives:

1. Create a comprehensive, integrated, connected multi-modal network by facilitating connection to bicycling and walking trip generators such as employment, education, residential, recreational and public facilities as well as retail and transit centers.
2. Provide safe and accessible accommodations for existing and future pedestrian, bicycle and transit facilities.
3. Establish a checklist of pedestrian, bicycle and transit accommodations such as accessible sidewalk curb ramps, crosswalks, countdown pedestrian signals, signs, curb extensions, pedestrian scale lighting, bike lanes and shoulders for consideration in each project.
4. Additionally, in rural areas, paved shoulders or a multi-use path shall be included in all new construction and reconstruction projects on roadways used by more than 1,000 vehicles per day. Paved shoulders provide safety and operational advantages for all road users. Exemptions shall be considered for County and State

designated routes such as Scenic Roads and Historic or Cultural Byways. If there is evidence of heavy pedestrian usage then sidewalks shall be considered in the project.

5. Establishment of a procedure to evaluate resurfacing projects for Complete Streets inclusion according to length of project, local support, environmental constraints, right-of-way limitations, funding resources and bicycle and/or pedestrian compatibility.

6. The provision of bicycle improvements on local, county and state roadways will be compatible with the Sea Bright Bicycle Plan Addendum. (which will also be adopted)

7. Transportation facilities constructed for long-term use shall anticipate likely future demand for bicycling and walking facilities and not preclude the provision of future improvements.

8. Designs shall address the need for bicyclists and pedestrians to cross corridors, as well as travel along them, in a safe, accessible and convenient manner; therefore, the design of intersections, interchanges and bridges shall anticipate use by bicyclists and pedestrians.

9. Bicycle and pedestrian facilities shall be designed and constructed to the best currently available standards and practices including the New Jersey Roadway Design Manual, the AASHTO Guide for the Development of Bicycle Facilities, AASHTO's Guide for the Planning Design and Operations of Pedestrian Facilities, the Manual of Uniform Traffic Control Devices and others as related.

10. Provisions shall be made for pedestrians and bicyclists when closing roads, bridges or sidewalks for construction projects as outlined in NJDOT Policy #705 - Accommodating Pedestrian and Bicycle Traffic During Construction.

11. Improvements shall also consider connections for Safe Routes to Schools, Safe Routes to Transit, Transit Villages, trail crossings and areas or population groups with limited transportation options.

12. Improvements shall comply with Title VII Environmental Justice, Americans with Disabilities Act (ADA) and complement the context of the surrounding community.

13. Exemptions to the Complete Streets Policy shall be presented for final decision to the Mayor and Council of the Borough of Sea Bright, in writing, and documented with supporting data that indicates the reason for the decision and are limited to the following:

a. Non-motorized users are prohibited on the roadway.

b. Scarcity of populations, travel and attractors, both existing and future, indicate an absence of need for such accommodations.

- c. Detrimental environmental or social impacts outweigh the need for these accommodations.
- d. Cost of accommodations is excessively disproportionate to cost of project.
- e. The safety or timing of a project is compromised by the inclusion of Complete Streets.
- f. An exemption other than those listed above must be documented with supporting data and must be approved by the Mayor and Council.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be sent to the following:

1. Monmouth County Board of Chosen Freeholders
2. Department and Agencies having a responsibility for or connection with projects covered by the Borough of Sea Bright Complete Streets Policy.

Roll Call:	Bills,	Keeler,	Kelly,	Leckstein,	LoBiondo,	Murphy
	Yes	Yes	Yes	Absent	Yes	Yes

November 18, 2013

**CERTIFICATION**

I, Joseph L. Verruni, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on November 18, 2013.

  
 Joseph L. Verruni, Acting Administrator/Clerk